

## Stained Glass Area Log Sheet

Please fill out next available open entry (three per page, front and back)

<b>➤ Name:</b>	<b>Date/Time:</b>
<b>Work Performed:</b> <input type="checkbox"/> Glass Cutting <input type="checkbox"/> Grinding <input type="checkbox"/> Foiling <input type="checkbox"/> Soldering <input type="checkbox"/> Other	
<b>Closing Checklist (please complete):</b> <input type="checkbox"/> Grinders cleaned and emptied, all surrounding surfaces wiped <input type="checkbox"/> Soldering iron unplugged <input type="checkbox"/> Tools put away <input type="checkbox"/> Project board (with sheet info) and glass put away <input type="checkbox"/> Work area swept with hand broom, floor wet-mopped with Swifter if needed <input type="checkbox"/> Lights turned off	<b>Notes/Comments for Area Manager:</b>

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